**Guiders – Keep this form and submit as part of the** [**Safe Guide Retention Package**](https://mz.girlguides.ca/web/MZ/Guider_Resources/Safe_Guide_SubPages/SGPC_Form.aspx)**.**

Activities are organized according to Girl Guides of Canada’s Safe Guide. Safe Guide sets procedures for activity management including supervision, training, equipment, and health matters. A copy of Safe Guide is available from [www.GirlGuides.ca](http://www.girlguides.ca/).

**If your daughter/ward has any disabilities that may require accommodation, disclosing and discussing them with us will help us accommodate her.**

**Parents/Guardians – please retain this sheet for your information!**

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| **WHAT - Activity Information** |
| Activity/event/camp:  | Today’s date:  |
| Unit(s):  |
| Responsible Guider:  | Cost (including GST/HST):  |
| **Activity description**: (Guiders – give a description of the overall activity, event, or camp. Try to “paint a picture” of what it will be like for the girls.)  |
| **Purpose of Activity**: (Guiders – please provide a brief explanation of how the girls will benefit from participating in the activity.)  |
| **WHEN** |
| Start date & time: at  | End date & time: at  |
| **WHERE** |
| Location/facility name: NPCA Binbrook Conservation Area  | Contact number: Emily Rush (905) 788-3135 ext 322  |
| Address: 5050 Harrison Road Binbrook, Ontario L0R 1C0 Street Address City/Town Prov Postal Code |
| Brief description of facility/site: Binbrook Conservation Area is home to Lake Niapenco, a man made lake built in 1971 that is used to control the water flow in the Welland River and seasonal flooding. The history of the lake and its significance is important to the NPCA watershed as it is the starting boundary of all our water flow in the consevation authority. Binbrook offers a variety of nature trailsthroughout the property allowing for various recreational programming opportunities such as Map Orienteering, a great open space in the day use area for Archery and many habitates on site to allow for nature based inquiry programs such as insect investigations, amphibian discovery and water quality. |
| For overnights, type of accommodation: | [ ]  Meeting hall [ ]  Camp Building [ ]  Tent [ ]  Hotel [ ]  Hostel [ ]  Other (please list):  |
| **WHO** |
| Number of children/youth expected:  |
| Minimum supervision ratios will be: Click or tap here to enter text. :  Supervisors : GirlsMandatory minimum supervision ratios can be found in Safe Guide. |
| Supervision will be provided as follows: (Guiders – please briefly explain how supervision will be managed.)  |

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| HOW – Transportation Information |
| Parent/guardian will provide transportation to and from activity: [ ]  Yes [ ]  No |
| Arrangements for transportation:  |
| Departure time and location:  |
| Return time and location:  |
| **Drivers must ensure that owner of a vehicle has appropriate insurance.** Because of the way vehicle insurance is organized in Canada, coverage is only available through the vehicle owner. The owner is responsible for maintaining their vehicle insurance and for any injury to anyone or physical damage to their vehicle, another vehicle, resulting from its use for a GGC sanctioned activity. |
| Specific activities will include:(Guiders – please list the different activities the girls will be doing) | Girls will require the following:(Guiders – please attach a kit list if more space is required) |
|   | Money: $  |
|   | Equipment:  |
|   | Food:  |
|   | Clothing:  |
|   | Other:  |
|   | Kit list attached: Yes [ ]  No [ ]  |
| A detailed itinerary is attached: Yes [ ]  No [ ]  |
| **If you require more information, please contact:** |
| Guider’s name:  | Guider’s name:  |
| Phone number:  | Phone number:  |
| E-mail:  | E-mail:  |